



A tool to better understand how different kinds of stakeholders are observing the adaptation and scale-up process, in order to adjust the strategy accordingly.

TOOL 5B Adapting in Response to Stakeholder Feedback

A set of discussion/interview guides to gather perspectives from a range of stakeholders on what parts of the scale-up strategy are going well, as well as which parts need improvement.

SOURCE: Promising Practices in Scale-Up Monitoring, Learning, and Evaluation: A Compendium of Resources

Pausing to gather feedback is an important part of adaptation and scale up. Input from key stakeholders provides useful data to help the National Coordination Mechanism reflect on the scale-up journey so far.

TOOL 5B Adapting in Response to Stakeholder Feedback

STEP 1: GATHER FEEDBACK

Facilitate the following discussion as a group or individually with a sample of 5-8 stakeholders such as Ministry officials, civil society leaders, as well as donors who represent diverse sectors, perspectives, and responsibilities relevant to the INSPIRE approach.

Reviewing Risks and Precautions (tool F), Environmental Assessment (tools 1B, 1C, 1D) results, Vertical/horizontal benchmarking progress (tools 3a, 3b), and creating an implementing organization's Documenting Learning and Adaptation (tool 4C) can all help ground this tool in data.

WHO DID YOU TALK TO?	DATE OF THE CONVERSATION
1. What needs to be done to support continued expansion and consolidation of INSPIRE activities?	
2. In what ways are INSPIRE activities being institutionalized into systems? Should more be done? How?	
3. Who owns the scale-up process in terms of political leadership? Who else needs to be on board? How can we engage them?	
4. To what extent is INSPIRE scale-up activity sectoral endeavor? What else could be done to support cross-sectoral collaboration?	

INSPIRE Center for Global Resilience 5B Adapting in Response to Stakeholder Feedback • Page 1 of 3

STEP 2: DISCUSS

As a National Coordination Mechanism, use the gathered input and some of the questions below to have a discussion about the current status of scale up, and scan for key learnings and any needed adaptations.

COORDINATING ADAPTATION AND SCALE UP <ol style="list-style-type: none">What needs to be done to support continued expansion and consolidation of the INSPIRE activities (horizontal scale up)? At the local level? At the national level?What is still needed to institutionalize INSPIRE activities into systems (vertical scale up)? Should more be done, and how?Is enough being done in terms of advocacy for the expansion/integration of INSPIRE activities? What are the bottlenecks? What skills or resources are lacking? What more could be done?	SUSTAINABILITY <ol style="list-style-type: none">Who owns the INSPIRE scale-up process in terms of political leadership?How do you feel about government and partner involvement, commitment, and ownership of scale up at the point? Is there a league? Is there greater enthusiasm?Will integration/expansion of INSPIRE activities be sustained? What can be done to improve sustainability?
ADAPTIVE MANAGEMENT <ol style="list-style-type: none">Are you aware of how the INSPIRE activities been adapted or changed? If so, has the adaptation been sufficient? Is it evidence-based? Is additional documentation or testing of the adaptation needed?What is being done to gather information on the scale-up process? Do you have enough information? What additional information do you need? What can you do to get more information?	CROSS SECTORAL COLLABORATION <ol style="list-style-type: none">To what extent are scale up efforts fostering cross-sectoral collaboration? What is working well? What more could be done?

INSPIRE Center for Global Resilience 5B Adapting in Response to Stakeholder Feedback • Page 2 of 3

STEP 3: ACTION PLANNING

From the National Coordination Mechanism's discussion, document at least 1 insight for each of 4 areas below. For each insight, identify any next action steps that are needed. Write this in the adjacent box.

INSIGHTS ABOUT COORDINATING ADAPTATION AND SCALE UP	ACTION
INSIGHTS ABOUT ADAPTIVE MANAGEMENT	ACTION
INSIGHTS ABOUT SUSTAINABILITY	ACTION
INSIGHTS ABOUT CROSS-SECTORAL COLLABORATION	ACTION

INSPIRE Center for Global Resilience 5B Adapting in Response to Stakeholder Feedback • Page 3 of 3

AVAILABLE FORMATS: The worksheets included here are meant for printing at A4 size. Visit the Guide's website for downloadable interactive (fillable) PDF worksheets, alternate languages and alternative formats.

inspire-strategies.org/adaptationandscale

How to use this tool

- 1 Gather input from a sampling of separate groups of implementing organizations, government officials, target-population members, donors, researchers, etc. or from individuals from these stakeholder groups.
- 2 With these groups or individuals, review high-level insights from other tools used throughout scale up to help ground reflections in data.
- 3 As a National Coordination Mechanism, discuss the current status of scale up and scan for key learnings and any needed adaptations.
- 4 Document at least 4 insights and identify an action step or steps which are needed.

THINGS TO KEEP IN MIND

- This should be done after about a year of scale-up efforts. After that, it is helpful to collect feedback from stakeholders every year or 2.
- Initial input interviews need not take long; even 15 minutes can generate a lot of insight. Focus on the areas of greatest interest to the stakeholder.
- The discussion-guide questions can help keep your discussion focused and comprehensive.
- Remember one purpose of these interviews is to engage stakeholders from different sectors in the adaptation and scale-up process.

REMINDER...FEEL FREE TO ADAPT THIS
TOOL IN ANY WAY THAT WORKS FOR
YOUR TEAM AND YOUR CONTEXT!

TOOL 5B Adapting in Response to Stakeholder Feedback

STEP 1: GATHER FEEDBACK

Discuss the following questions as a group or individually with a sample of 5-8 stakeholders such as Ministry officials, civil society leaders, as well as donors who represent diverse sectors, perspectives, and responsibilities relevant to the INSPIRE Approach.

Reviewing Risks and Preconditions (tool 1F); Environmental Assessment (tools 1B, 1C, 1D) results; Vertical/Horizontal benchmark progress (tools 3C, 3D); and reading an implementing organization's Documenting Learning and adaptations (tool 4C) can all help ground this input in data.

WHO DID YOU TALK TO?	DATE OF THE CONVERSATION
1. What needs to be done to support continued expansion and consolidation of INSPIRE activities?	
2. In what ways are INSPIRE activities being institutionalized into systems? Should more be done? How?	
3. Who owns the scale-up process in terms of political leadership? Who else needs to be on board? How can we engage them?	
4. To what extent is INSPIRE scale up a cross-sectoral endeavor? What else could be done to support cross-sectoral collaboration?	

STEP 2: DISCUSS

As a National Coordination Mechanism, use the gathered input and some of the questions below to have a discussion about the current status of scale up, and scan for key learnings and any needed adaptations.

COORDINATING ADAPTATION AND SCALE UP

1. What needs to be done to support continued expansion and consolidation of the INSPIRE activities (horizontal scale up)? At the local level? At the national level?
2. What is still needed to institutionalize INSPIRE activities into systems (vertical scale up)? Should more be done, and how?
3. Is enough being done in terms of advocacy for the expansion/integration of INSPIRE activities? What are the bottlenecks? What skills or resources are lacking? What more could be done?

ADAPTIVE MANAGEMENT

1. Are you aware of how the INSPIRE activities been adapted or changed? If so, has the adaptation been sufficient? Is it evidence-based? Is additional documentation or testing of the adaptation needed?
2. What is being done to gather information on the scale-up process? Do you have enough information? What additional information do you need? What can you do to get more information?

SUSTAINABILITY

1. Who owns the INSPIRE scale-up process in terms of political leadership?
2. How do you feel about government and partner involvement, commitment, and ownership of scale up at this point? Is there fatigue? Is there greater enthusiasm?
3. Will integration/expansion of INSPIRE activities be sustained? What can be done to improve sustainability?

CROSS SECTORAL COLLABORATION

1. To what extent are scale up efforts fostering cross-sectoral collaboration? What is working well? What more could be done?

STEP 3: ACTION PLANNING

From the National Coordination Mechanism's discussion, document at least 1 insight for each of 4 areas below. For each insight, identify any next action steps that are needed. *Write this in the action box.*

INSIGHTS ABOUT COORDINATING ADAPTATION AND SCALE UP	ACTION
INSIGHTS ABOUT ADAPTIVE MANAGEMENT	ACTION
INSIGHTS ABOUT SUSTAINABILITY	ACTION
INSIGHTS ABOUT CROSS-SECTORAL COLLABORATION	ACTION

Now What?

YOU SHOULD NOW HAVE...

- Stakeholder insights on opportunities to strengthen scale up across sectors
- A big-picture view of how different aspects of scale up are progressing or stalling
- Action items to address any changes or follow-up needed from these insights

Act and apply

Does the action plan adequately address both horizontal and vertical-scale up? How can the National Coordination Mechanism effectively balance both elements of scale up?

What actions will you take to build on the strengths—and address the challenges—identified by stakeholders related to cross-sector coordination of INSPIRE adaptation and scale up?

RELATED TOOLS:

- *Tool 1C*: Environmental Assessment: Domains
- *Tool 1D*: Environmental Assessment: Actor Analysis
- *Tool 5C*: Pulling In the Same Direction: A Cross-Sectoral Review

