A tool to monitor and track events that may impact scale up over time.
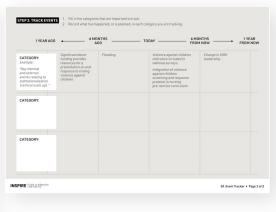
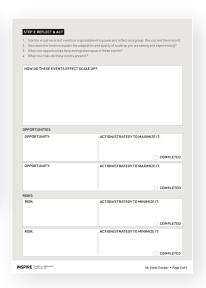# Ending Violence Against Children Event Tracker

A worksheet to identify important categories to track, as well as to create a timeline of key events in the scale-up environment.

SOURCE: Promising Practices in Scale-Up Monitoring, Learning, and Evaluation: A Compendium of Resources, Institute for Reproductive Health, Georgetown University

This is an opportunity to track things that may impact scale-up activities and strategy, but which are not monitored via horizontal or vertical benchmarking (tools 3C, 3D), or implementing partner adaptation/learning documentation (tools 4A , 4B).

AVAILABLE FORMATS: The worksheets included here are meant for printing at A4 size. Visit the Guide's website for downloadable interactive (fillable) PDF worksheets, alternate languages and alternative formats.
inspire-strategies.org/adaptationandscale

How to use this tool

1   Discuss and select categories of "events" to track and monitor over time.

2   Record what has happened, the current situation, and what is planned in each category you are tracking. Regularly update.

3   Discuss how these past, present, and future events affect scale up. What preconditions have they set? What risks and opportunities are associated with the changes in various circumstances?

4   For each new opportunity, plan actions to maximize it on behalf of scale up. Track its completion.

5   For each new risk, plan actions to minimize it on behalf of scale up. Track its completion.

THINGS TO KEEP IN MIND

○   Regularly update this tracker. It will not take long if done often, perhaps quarterly.

○   Be sure to check with several stakeholders; one person will not know of all events.

○   Discussion as a group is what will help you see patterns and implications.

○   Always ask, "Are there any actions that are needed in response?"

REMINDERE FEEL FREE TO ADAPT THIS
TOOL IN ANY WAY THAT WORKS FOR
YOUR TEAM AND YOUR CONTEXT!

INSPIRE | Tools for Adaptation and Scale Up

Ending Violence Against Children Event Tracker

STEP 1: SELECT CATEGORIES

Discuss and select categories of "events" to track and monitor over time.

This is an opportunity to track things that may impact/effect your progress scaling up activities to end violence against children, but which are not monitored via horizontal/vertical benchmarking (tools 3C, 3D), or implementing partner adaptation/learning documentation (tools 4B, 4C).

Some "event" categories to pay attention to include areas such as: *changes in procurement & logistics; ending violence against children norms; guidelines & protocols; Information, Education, and Communication (IEC); political environment; training; internal or external events and meetings. There are many others.*

Prioritize 3 categories. You likely want to track more.

CATEGORIES TO TRACK

1. Fill in the categories that are important to track.
2. Record what has happened, or is planned, in each category you are tracking.

	1 YEAR AGO	6 MONTHS AGO	TODAY	6 MONTHS FROM NOW	1 YEAR FROM NOW
CATEGORY: *Example:* *"Key internal and external events relating to institutionalization (vertical scale up)."*		*Significant donor funding provides resources for a presentation on and response to violence against children.*	*Flooding.*	*Violence against children indicators included in national surveys.* *Integration of violence against children screening and response protocol in nursing pre-service curriculum.*	*Change in MOH leadership.*
CATEGORY:					
CATEGORY:					

STEP 3: REFLECT AND ACT

1. Use the visual record of events or a spreadsheet to pause and reflect as a group. Discuss and then record.
2. How does the timeline explain the adaptation and quality of scale up you are seeing and experiencing?
3. What new opportunities have emerged because of these events?
4. What new risks do these events present?

HOW DO THESE EVENTS EFFECT SCALE UP?

OPPORTUNITIES

OPPORTUNITY:	ACTION/STRATEGY TO MAXIMIZE IT:
	☐ COMPLETED

OPPORTUNITY:	ACTION/STRATEGY TO MAXIMIZE IT:
	☐ COMPLETED

RISKS

RISK:	ACTION/STRATEGY TO MINIMIZE IT:
	☐ COMPLETED

RISK:	ACTION/STRATEGY TO MINIMIZE IT:
	☐ COMPLETED

Now What?

YOU SHOULD NOW HAVE...

○ Identified priorities for categories to track

○ A timeline of the past year of events, with future planned events in each category

○ An understanding of how those events may affect scale up

○ Plans for responding

Act and apply

What are your plans to address opportunities or minimize risks to INSPIRE scale up?

Do you note any trends or events affecting scale up that should be included in the national action plan?

RELATED TOOLS:

○ *Tool 1B*: Environmental Assessment: Ending Violence Against Children Timeline

○ *Tool 1C*: Environmental Assessment: Domains

○ *Tool 5B*: Adapting in Response to Stakeholder Feedback

○ *Tool 5C*: Pulling In the Same Direction: A Cross-Sectoral Review