



A tool to set measurable goals for horizontal scale up and track tangible end results.

TOOL **3D** Benchmarking and Tracking Horizontal Scale Up

A planning tool to identify what systems-level results to seek, steps to take, and progress-tracking related to horizontal scale up (reaching more people).

SOURCE: Promising Practices in Scale-Up Monitoring, Learning, and Evaluation: A Compendium of Resources; Benchmark Tables

Before scale up, it is important to agree upon the desired end results: how many sites is it reasonable to add? How many people will you reach? In what time frame? Where will new sites be? These are horizontal scale-up considerations. Setting achievable scale-up results for reaching more people and tracking your progress will help your action plan succeed.

TOOL 3D Benchmarking and Tracking Horizontal Scale Up

STEP 1: EXPLORE IDEAS

AT THE END OF THIS PHASE OF THE SCALE UP...

1. How available is the activity package?
2. Who does it reach? Who is included? Not included?
3. What geography does it cover?
4. Who is delivering it? What is their capacity?

STEP 2: WRITE RESULT STATEMENTS

RESULT STATEMENT 1:

RESULT STATEMENT 2:

RESULT STATEMENT 3:

RESULT STATEMENT 4:

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STEP 3: PLAN FOR RESULTS For each result statement define the indicator for success. Determine the overall goal and break it down into targets for each timeframe. Two result statements fit on each sheet. Add sheets as needed.

RESULT STATEMENT					
INDICATOR	TIME FRAME	INTERMEDIARY BENCHMARKS (TARGETS)	TOTAL	ACTUAL TOTAL	ON TRACK?
How many are you adding each period?	PERIOD 1				
	PERIOD 2				
	PERIOD 3				
	PERIOD 4				
	PERIOD 5				
GOAL					

RESULT STATEMENT					
INDICATOR	TIME FRAME	INTERMEDIARY BENCHMARKS (TARGETS)	TOTAL	ACTUAL TOTAL	ON TRACK?
How many are you adding each period?	PERIOD 1				
	PERIOD 2				
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	PERIOD 4				
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GOAL					

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AVAILABLE FORMATS: The worksheets included here are meant for printing at A4 size. Visit the Guide's website for downloadable interactive (fillable) PDF worksheets, alternate languages and alternative formats.

inspire-strategies.org/adaptationandscale

How to use this tool

- 1 Vision and brainstorm desired horizontal scale-up results for a specific activity; consult your ending violence against children action plan.
- 2 Discuss and write agreed-upon results statements.
- 3 For each result statement, make a plan for results.
- 4 Set a measurable indicator for your result statement; plan how your achievement will grow over time.
- 5 Check back every 6 months to monitor and track progress.

THINGS TO KEEP IN MIND

- Repeat this exercise for every activity selected for scale up.
- Keep in mind realistic budgeting and partner capacity when setting desired results.
- Align results to your action plan.
- Set indicators you are willing to be accountable for. Consider how many sites are offering the intervention (clinics, schools), and how many people (children, teachers, parents) it will reach.

REMINDER...FEEL FREE TO ADAPT THIS TOOL IN ANY WAY THAT WORKS FOR YOUR TEAM AND YOUR CONTEXT!

TOOL **3D** Benchmarking and Tracking
Horizontal Scale Up

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STEP 2: WRITE RESULT STATEMENTS

RESULT STATEMENT 1:

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STEP 3: PLAN FOR RESULTS

For each result statement define the indicator for success. Determine the overall goal and break it down into targets for each timeframe. *Two result statements fit on each sheet. Add sheets as needed.*

RESULT STATEMENT

INDICATOR	TIME FRAME	INTERMEDIARY BENCHMARKS (TARGETS)	TOTAL	ACTUAL TOTAL	ON TRACK?
GOAL	PERIOD 1	How many are you adding each period?	<input type="text" value="+"/> =		YES / NO
	PERIOD 2		<input type="text" value="+"/> + <input type="text" value=""/>		YES / NO
	PERIOD 3		<input type="text" value="+"/> + <input type="text" value=""/> + <input type="text" value=""/>		YES / NO
	PERIOD 4		<input type="text" value="+"/> + <input type="text" value=""/> + <input type="text" value=""/> + <input type="text" value=""/>		YES / NO
	PERIOD 5		<input type="text" value="+"/> + <input type="text" value=""/> + <input type="text" value=""/> + <input type="text" value=""/> + <input type="text" value=""/> = <input type="text" value="GOAL"/>		YES / NO

RESULT STATEMENT

INDICATOR	TIME FRAME	INTERMEDIARY BENCHMARKS (TARGETS)	TOTAL	ACTUAL TOTAL	ON TRACK?
GOAL	PERIOD 1	How many are you adding each period?	<input type="text" value="+"/> =		YES / NO
	PERIOD 2		<input type="text" value="+"/> + <input type="text" value=""/>		YES / NO
	PERIOD 3		<input type="text" value="+"/> + <input type="text" value=""/> + <input type="text" value=""/>		YES / NO
	PERIOD 4		<input type="text" value="+"/> + <input type="text" value=""/> + <input type="text" value=""/> + <input type="text" value=""/>		YES / NO
	PERIOD 5		<input type="text" value="+"/> + <input type="text" value=""/> + <input type="text" value=""/> + <input type="text" value=""/> + <input type="text" value=""/> = <input type="text" value="GOAL"/>		YES / NO

Now What?

YOU SHOULD NOW HAVE...

- Agreed-upon horizontal scale-up results
- Quantifiable indicators to track that the results will be met
- A timeframe for achievement with benchmarks (targets) to meet along the way
- A tracking sheet

Act and apply

Has the action plan made clear what the eventual scope of scale up will be in terms of numbers of sites, trained personnel, expansion to new populations, etc. of each key activity (if not at the key-activity level, then at the INSPIRE strategy level)?

Have these plans for horizontal scale up been benchmarked according to each key activity?

As part of the background, does the action plan specifically highlight the key barriers and facilitators of ending violence against children?

RELATED TOOLS:

- *Tool 3B*: Organizational Capacity Assessment
- *Tool 4A*: Core and Peripheral Elements of a Violence Against Children Prevention Activity
- *Tool 4B*: Using Adaptive Management
- *Tool 5C*: Pulling In the Same Direction: A Cross-Sectoral Review

