



A tool to ensure that activities that are scaled up are integrated into national systems to permit long-term sustainability.

TOOL 3C Benchmarking and Tracking Vertical Scale Up

A planning tool to prioritize systems-level results and track progress related to vertical scale up (institutionalization).

SOURCE: Promising Practices in Scale up Monitoring, Learning, and Evaluation: A Compendium of Resources; Benchmark Tables

After selecting an activity for scale up there is a final, critical consideration—How will this activity be institutionalized into systems to achieve wide-spread and sustained results? This is also called vertical scale up. Vertical scale up is important because if an activity is not supported by priorities, policies, and systems, it is unlikely to be sustained after it expands to new sites.

TOOL 3C Benchmarking and Tracking Vertical Scale Up

STEP 1: EXPLORE IDEAS

AT THE END OF THE SCALE-UP PHASE...
In what policies, standards, or service protocols should the activity appear? In what ways will the activity be integrated into:

- Provider training programs
- Supervision systems
- Procurement systems
- Reporting systems

STEP 2: WRITE RESULT STATEMENTS

RESULT STATEMENT 1:

RESULT STATEMENT 2:

RESULT STATEMENT 3:

RESULT STATEMENT 4:

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STEP 3: PLAN FOR RESULTS Use 1 sheet for each result statement.

RESULT STATEMENT:

JUSTIFICATION: Why is this result statement important?

INDICATOR: How will we know this result has been achieved? Consider S.M.A.R.T. objectives (specific, measurable, achievable, realistic, time bound.)

INTERMEDIATE STEPS (MILESTONES)	TIME PERIOD	PROGRESS
1.		<input checked="" type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained
2.		<input checked="" type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained
3.		<input checked="" type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained
4.		<input checked="" type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained
5.		<input checked="" type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained

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AVAILABLE FORMATS: The worksheets included here are meant for printing at A4 size. Visit the Guide's website for downloadable interactive (fillable) PDF worksheets, alternate languages and alternative formats.

inspire-strategies.org/adaptationandscale

How to use this tool

- 1 Brainstorm desired vertical scale-up results; consult your ending violence against children action plan.
- 2 Discuss and write agreed-upon results statements.
- 3 For each result statement, make a plan for results.
- 4 Find an indicator(s) that would tell you if it has been achieved. Outline the intermediary steps needed to get to the end result.
- 5 Check back every 6 months to monitor and track progress.

THINGS TO KEEP IN MIND

- Have stakeholders contribute both their formal and informal knowledge on the relevant systems and policies.
- Have everyone individually write desired results and compare them—it makes your collective work stronger.
- Take as long as you need for outlining intermediary steps; it takes a lot of planning.
- Be sure to discuss a timeframe for achieving your result.
- Update your benchmarks regularly as risks and preconditions change along with the environment.

**REMINDER...FEEL FREE TO ADAPT THIS
TOOL IN ANY WAY THAT WORKS FOR
YOUR TEAM AND YOUR CONTEXT!**

TOOL **3C** Benchmarking and Tracking
Vertical Scale Up

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STEP 2: WRITE RESULT STATEMENTS

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STEP 3: PLAN FOR RESULTS

Use 1 sheet for each result statement.

RESULT STATEMENT :**JUSTIFICATION:** *Why is this result statement important?***INDICATOR:** How will we know this result has been achieved? Consider S.M.A.R.T. objectives (*specific, measurable, achievable, realistic, time bound.*)

INTERMEDIATE STEPS (MILESTONES) How will you achieve this result over time? What steps will you take? What does completion look like?	TIME PERIOD	PROGRESS
1.		<input type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained
2.		<input type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained
3.		<input type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained
4.		<input type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained
5.		<input type="radio"/> Not started <input type="radio"/> In progress <input type="radio"/> Complete <input type="radio"/> Sustained

Now What?

YOU SHOULD NOW HAVE...

- Agreed-upon results for vertical scale-up efforts
- Justifications for each planned result
- Documented and concrete steps to achieve results and indicators that intermediate goals/benchmarks have been met
- A tracking sheet

Act and apply

Should the list of preconditions and risks in *Tool 1F* be revised to reflect these?

Have the plans for vertical scale up (institutionalization) been benchmarked according to each key activity, or where more appropriate, each INSPIRE strategy?

RELATED TOOLS:

- *Tool 1F*: Uncovering Risks and Preconditions to Achieving Action-Plan Results
- *Tool 1C*: Environmental Assessment: Domains
- *Tool 2C*: Scalability Assessment
- *Tool 5B*: Adapting in Response to Stakeholder Feedback

